



Institute of Medical Simulation

SIMS Simulation Educators Training (SIMS SET)

Dates available:

- 23 & 24 July 2024, 8.30am – 5.30pm
- 14 & 15 November 2024, 8.30am – 5.30pm
- 20 & 21 February 2025, 8.30am – 5.30pm

Academia, 20 College Road, Singapore 169856 (Located in SGH Campus)

INTRODUCTION

The two-day SIMS SET faculty workshop is designed for educators who are interested in designing and running high quality simulation-based programs. Participants work in small groups with close instructor interaction and will have the opportunity to conduct a simulation exercise followed by debrief.

OBJECTIVES

At the end of the session, participants will:

- Understand the art of communicating feedback & reflective learning
- Understand the techniques to prepare & conduct a simulation exercise
- Acquire the skills of debriefing a simulation exercise
- To be able to reflect & be consciously aware of the complexities of the healthcare environment & the need for inter-professional education
- To understand & appreciate the various professions & their patient care roles & skills
- Planning transitions of care & forming a shared mental model in the scenarios during the course
- Enhance collegiality & collaboration with a view to improve patient safety

OUTLINE

- Familiarisation of participants with the simulation manikin & environment
- Roles of the simulation instructor
- Designing & running of scenarios
- Utilising effective debriefing techniques

WHO SHOULD ATTEND

Healthcare professionals who are interested to use simulation as a teaching tool

COURSE FEE

- S\$1417.00 w/GST (\$1300)

CME POINTS

- 8 CME Points

REGISTRATION

SingHealth Educators to apply for Faculty Development Funding via Education Grant Call:

• For **Medical Professions**, please indicate your interest through your respective ACPs.

• For **Nursing**, please indicate your interest through College of Clinical Nursing (nursing@singhealthacademy.edu.sg).

• For **Allied Health**, please indicate your interest through College of Allied Health (alliedhealth@singhealthacademy.edu.sg).

For all others, please email the attached registration form to: sims@singhealth.com.sg

• For withdrawals / postponement, please email in to sims@singhealth.com.sg at least 3 weeks before the course date to avoid penalty.

Institute of Medical Simulation

SIMS SET REGISTRATION FORM

Please fill in with all the information required and at the appropriate boxes.

SECTION A: COURSE DETAILS

Course Date (Please tick)	<input type="checkbox"/> 23 & 24 July 2024 (8.30am – 5.30pm)
	<input type="checkbox"/> 14 & 15 November 2024 (8.30am – 5.30pm)
	<input type="checkbox"/> 20 & 21 February 2025 (8.30am – 5.30pm)

SECTION B: REGISTRATION DETAILS

Participant Name	:	_____	Professional Reg. No.	:	_____
Institution (As of course date)	:	_____	Department (As of course date)	:	_____
Job Designation	:	_____	Contact No.	:	_____
Official Email Address (Issued by Institution)	:	_____	Meals (Food provided is Halal Certified)	:	<input type="checkbox"/> Kindly tick for Vegetarian option

For Non-SingHealth Staff and Residents only:

- By ticking this box and providing the information set out here, I hereby;
- consent to disclose my personal data for the delivery of the courses/programmes I have registered with SingHealth Duke-NUS Institute of Medical Simulation (SIMS), as well as for the dissemination of marketing materials on upcoming events.
 - confirm that I have read and understood the SingHealth Data Protection Policy, which is made available at <http://www.singhealth.com.sg/pdpa> (hard copies are also available upon request).
 - understand that I can email sims@singhealth.com.sg to withdraw my consent on the disclosure / usage of my personal data and that the request would be processed in two calendars weeks.
 - confirm that my consent and/or withdrawal herein does not supersede or replace any other consents which I may have provided to SingHealth and its related corporations and authorised service providers, and are additional to any rights which SingHealth may have at law, to collect, use or disclose.

SECTION C: PAYMENT METHOD (Please select 1 option)

- (1) By Faculty Development Funding (2) By Invoice (Others) (3) Internet Banking

For option (2), please provide all required information below for invoice creation.

Company Name	:	_____	Department	:	_____		
Billing Address	:	_____					
Contact person (Attention to)	:	_____					
Contact No	:	_____	ACRA/ UEN No.	:	_____		
Email address	:	_____					
Additional Details (if any)	:	Cost Centre	:	_____	Process Code	:	_____
	:	Internal Order	:	_____	PO No	:	_____

CANCELLATION POLICY: Cancellations and Postponement – must be advised in writing or via email

Informed SIMS:	Amount refundable:	i.e. Course on 16 December 2023	*Working days refer to Mon – Fri (excluding course day & public holidays)
More than 3 weeks*	Full refund	Informed by 23 November 2023	
Less than 3 weeks*	No refund	Informed after 23 November 2023	

- Replacement of eligible participants is allowed.
- SIMS reserves the right to cancel the course and fully refund the participants should unforeseen circumstances necessitate it.