

AM•EI GOLDEN APPLE AWARDS 2020

NOMINATION GUIDELINES

A) ABOUT THE AWARDS

The AM•EI Golden Apple Awards recognise inter-professional educators in SingHealth and Duke-NUS Medical School who have excelled in engaging and inspiring their learners in the discovery of knowledge. The award is unique in that it acknowledges educators who are original, creative and clear in their approach to educating, and who foster an environment for learning that imbues the spirit of inquiry and promotes personal growth and achievement.

At SingHealth and Duke-NUS, educators play an important role for continuous learning and improvement in the pursuit of Academic Medicine. AM•EI believes that excellence in teaching by incorporating creativity and innovation into a teaching curriculum will enhance engagement and imbue the spirit of inquiry in learners, thereby contributing to better healthcare education. Hence, the series of award categories aims to recognise and encourage educators across healthcare professions for their passion and dedication to demonstrate excellence in teaching.

The award is based on the educational contributions of the nominee, not the nominee's personal career achievements. For the purpose of this award, educating is defined as the process of guiding, supporting and promoting the training and career development of others. The key roles of an educator include but are not limited to providing:

- ❖ Intellectual growth and development
- ❖ Career development
- ❖ Professional guidance
- ❖ Advocacy
- ❖ Positive role modeling

B) CATEGORIES OF AWARDS

There are four award categories, each opened to the various healthcare professions – namely medical, nursing, allied health, administration and research.

Medical ▪ Nursing ▪ Allied Health ▪ Administration ▪ Research

- i) Outstanding Educator Award
- ii) Outstanding Young Educator Award
- iii) Programme Excellence Award
- iv) AM•EI Generativity Award for Educators

C) GENERAL ELIGIBILITY

- The AM•EI Golden Apple Awards 2020 is open to SingHealth and Duke-NUS faculty members or staff with an active educating role in SingHealth, its group of hospitals and institutions, and/or Duke-NUS.
- Award nominations can be made for the following healthcare professions: medical, nursing, allied health, administration and research. Nominations should be submitted according to the respective healthcare professions. For example, to nominate a doctor for the Outstanding Young Educator Award, one should submit the nomination under the award's "Medical" sub-category.
- Individuals may nominate themselves, their educators or mentors, or other educators.
- Past winners are not eligible to resubmit their proposal/ submissions in any award category for three consecutive years after the year they receive the award.

D) NOMINATION PROCEDURE

The following components are required for nomination:

- A completed nomination form.
- Nominee's current curriculum vitae, listing educational background, positions held, publications, awards, honours, activities, etc.
- A high-resolution photo (individual/ group) for publicity purposes.
- *(Applicable for Programme Excellence Award only)* Supporting programme materials, which may include presentation slides, syllabi, handouts, tests, assignments, etc.

Kindly note the following when submitting your nomination:

- Nomination forms can be downloaded from <https://www.singhealthacademy.edu.sg/about-us/awards-accolades/singhealth-and-duke-nus-awards>.
- **Incomplete nominations** will be rejected.
- Only typed softcopy nominations in **PDF (Adobe Portable Document Format)** are accepted. Handwritten nominations, nominations in hardcopy or in other files types other than PDF will not be entertained.
- Nominations **must** be accompanied by a signed acknowledgement from the nominee's head of department or division chair. The acknowledgement only indicates that the nominee's head of department or division chair is aware of the nomination, and does not necessarily represent his/her endorsement of the nomination.
- Nominations must be received via email **by 30 April 2020, Thursday, 5pm**. Late submissions will not be accepted after the hard deadline.
- Each nomination form and its supporting attachments should be combined into **a single file**.
- Each nomination should be **limited to 10 MB (megabyte)** in file size.

- **Please email nominations to:**

AM•EI Golden Apple Awards 2020 Committee
amei-gaa@duke-nus.edu.sg

E) SELECTION PROCEDURE

- The AM•EI Golden Apple Awards 2020 selection committee comprises healthcare leaders and professionals from SingHealth and Duke-NUS, and education professionals in Singapore.
- Selection will be based on the assessment of nominees' professional and personal skills, personal attributes, professional education activities that provide evidence of the respective qualities and impact on positive change in healthcare education.
- Nominees should demonstrate a scholarly approach in dedication and commitment for excellence in shaping a positive impact on Singapore's healthcare education landscape (please provide documentation of educational impact with change in behaviour and practice).
- The judging process is based on rubrics that are relevant to the respective award categories.
- The selection committee's decision will be final.

F) TIMELINE

Nomination opens	23 January 2020
Nomination closes	30 April 2020
Announcement of Results	September 2020
Award Ceremony	26 September 2020

For more information, please contact:

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(A) Outstanding Educator Award

The Outstanding Educator Award recognises outstanding teaching potentials among educators (Age 40 and above) in SingHealth and Duke-NUS across the various healthcare professions – medical, nursing, allied health, administration and research. These educators will demonstrate dedication and commitment to excellence in educating the next generation of healthcare professionals.

Selection for this award will be largely based on how well the nominee exhibits exemplary teaching excellence. Evidence of teaching excellence does not necessarily require long years of service in SingHealth or Duke-NUS.

Eligibility

- Nominees must be aged 40 years and above (as of 1 January 2020)
- The awards are open to healthcare educators across the various professions – medical, nursing, allied health, administration and research.
- Nominations should be submitted according to the respective healthcare professions. For example, to nominate a doctor for the Outstanding Educator Award, one should submit the nomination under the award's "Medical" sub-category.

Nominees must fulfil the following pre-requisites

- Active involvement in educating and nurturing healthcare professionals
- Excellent communication skills and clear approaches in teaching
- Passion and commitment to teaching and imparting knowledge

Nominees would exemplify the following qualities

- Development of learners beyond the formal curriculum
- Role model for learners and peers in upholding the values of the profession
- Exemplary teaching skills that inspire intellectual curiosity and enthusiasm for learning
- Continuous growth of professional knowledge and skills in the field of education
- Demonstrates commitment to reflective practice

(B) Outstanding Young Educator Award

The Outstanding Young Educator Award recognises outstanding teaching potentials among young educators (Age 39 and below) in SingHealth and Duke-NUS across the various healthcare professions – medical, nursing, allied health, administration and research. These educators will demonstrate dedication and commitment to excellence in educating the next generation of healthcare professionals.

Selection for this award will be largely based on how well the nominee exhibits exemplary teaching excellence. Evidence of teaching excellence does not necessarily require long years of service in SingHealth or Duke-NUS.

Eligibility

- Nominees must be aged 39 years and below (as of 31 December 2020).
- The awards are open to healthcare educators across the various professions – medical, nursing, allied health, administration and research.
- Nominations should be submitted according to the respective healthcare professions. For example, to nominate a doctor for the Outstanding Young Educator Award, one should submit the nomination under the award’s “Medical” sub-category.

Nominees must fulfil the following pre-requisites

- Active involvement in educating and nurturing healthcare professionals
- Excellent communication skills and clear approaches in teaching
- Passion and commitment to teaching and imparting knowledge

Nominees would exemplify the following qualities

- Development of learners beyond the formal curriculum
- Role model for learners and peers in upholding the values of the profession
- Exemplary teaching skills that inspire intellectual curiosity and enthusiasm for learning
- Continuous growth of professional knowledge and skills in the field of education
- Demonstrates commitment to reflective practice

(C) AM•EI Generativity Award for Educators

The AM•EI Generativity Award for Educators recognises individuals who have provided outstanding mentorship in guiding and nurturing younger healthcare professionals under their wings. The award seeks to raise the profile of educators in SingHealth and Duke-NUS Medical School whose passion in teaching has propelled them to engage and inspire their learners in the discovery of knowledge.

What is unique about this award is that it is given to individuals whose chief motivation for tirelessly devoting themselves to the development of the younger generation stems from their desire to give back to the professional community. Within the healthcare context, generativity is demonstrated by these individuals in the way they nurture and guide younger healthcare professionals to develop efficacy in clinical reasoning and practice, sharing their medical knowledge, conducting evidence-based research and serving a leadership role in the healthcare organisation. In a word, these individuals can be regarded as leaders of communities of practices where their protégés are inspired by their example to continuously apply new knowledge to problem-solving and ongoing learning to improve patient care, and to pay it forward by grooming yet another generation of healthcare professionals. Role modelling is critical to mould the future practitioners in professionalism, attitudes, ethics and clinical skills.

Eligibility

- Nominees must have provided outstanding mentorship in guiding and nurturing younger healthcare professionals.
- The awards are open to healthcare educators across the various professions – medical, nursing, allied health, administration and research.
- Nominations should be submitted according to the respective healthcare professions. For example, to nominate a doctor for the AM•EI Generativity Award for Educators, one should submit the nomination under the award's "Medical" sub-category.

Nominees would exemplify the following qualities

- Leadership Contribution in Education
- Education Research Contribution
- Continuous growth of professional knowledge and skills in the field of education

Selection criteria

- Significant contribution to the healthcare education landscape in Singapore
 - Exemplary role model and ability to inspire fellow learners/ faculty, strengthen them in independent learning and critical thinking, or encourage intellectual interest
 - Active involvement in guiding, educating and nurturing healthcare professionals
 - Passion and commitment to teaching and imparting knowledge, particularly in the area of providing an enriching experience for students in and out of the classroom

(D) Programme Excellence Award

The Programme Excellence Award uniquely recognises educational programmes in SingHealth and Duke-NUS Medical School across the various healthcare professions for applying best practices in education philosophies and following a scholarly approach. For the purpose of the award, programme excellence refers to the creation or improvement of a curriculum or pedagogy leading to high quality teaching and learning. Examples of programme excellence may include any evidence demonstrating the use of best practices to promote enhanced engagement, achievement and learning in healthcare education. These may focus on designing and applying needs assessments, curriculum and assessment blueprints, and programme monitoring and evaluation.

Selection for this award will be largely based on the educational outcomes and impact (Kirkpatrick levels 2 – 4), and the extent to which any innovative pedagogy (e.g. Interprofessional Education (IPE)) benefits the learners effectively.

Eligibility

- Nominated programme must demonstrate the application of best practices/ scholarly approach/ novel integration of at least one innovation in the pedagogy or curriculum.
- Best practices/ scholarly approach must be a key component of the nominated programme development, with tangible benefits to learners.
- The awards are open to programmes catered for the various healthcare professions – medical, nursing, allied health, administration and research.
- Nominations should be submitted according to the respective healthcare professions. For example, to nominate a *medical education* programme for the Programme Excellence Award, one should submit the nomination under the award's "Medical" sub-category.

The Committee recognises that not all criteria will apply to all programmes, but it is anticipated that a substantial subset of criteria will be applicable in each case. Shortlisted nominations may be invited to elaborate on their teaching, including but not limited to, innovative teaching approaches, teaching philosophy and contributions.