**Infection Prevention & Control Forum 2024**

**Call for Abstracts
Deadline for submission: 7 May 2024**

*Note:*

* *Please read through all the guidelines before submitting your abstract.*
1. **INSTRUCTIONS**
2. All submissions must be completed in Word format and submitted to the Forum secretariat at ask@singhealthacademy.edu.sg **by 7 May 2024**. All received abstracts will be acknowledged.
3. All abstracts must be written in the English language and no longer than 300 words.
4. Submission should contain work that has not been **previously** **published and/or presented before.**
5. Submission of abstract must be work completed in the last 3 years (2020 – 2023).
6. There is no limit to the number of abstracts an author or group of authors may submit.
7. Abstracts will be considered for oral or poster presentation only.
8. **SUBMISSION GUIDELINES**

The following are guidelines for the submission of abstracts:

1. Tables, figures, and graphs are not allowed in the abstract.
2. The files should not be password protected. Additional coding should be removed.
3. All files should be sent back to the secretariat in Word Doc format.
4. Please limit your abstract to 300 words or less.
5. Check that there are no conversion errors in Word files, especially foreign characters, and mathematical symbols.
6. Define abbreviations at their first mention. Thereafter, abbreviations may be used freely. Standard abbreviations such as CXR, ECG, p-value < are allowed.
7. Failure to comply with these requirements may exclude the abstract from consideration.
8. Full names and affiliated institutions of all authors need to be submitted with the abstract.

The abstract should comprise of the following:

* Title
* Author names: First and last name(s). Full names are preferred.
* A structured abstract is preferred for empirical studies. For abstracts discussing methods, policy, ethics or social issues, an unstructured format is acceptable.

The following headings should be used: **Title, Background / Aims / Objectives, Methods, Results and Conclusions.**

1. **CATEGORIES FOR SUBMISSION**

Infection Prevention & Control Forum 2024 theme is “Safe Environment, Save Lives”. Topics for abstracts include the following:

1. Antimicrobial Resistance/ Stewardship
2. Decontamination, Sterilization and Disinfection
3. Environmental/Equipment Hygiene
4. Hand Hygiene
5. Healthcare/Device Associated Infections
6. Infection Prevention in Special Services
7. Multidrug Resistant Organisms
8. New and Emerging Infections in Healthcare
9. Outbreak/Cluster Management
10. Quality Improvement, Innovation or Research in Infection Prevention
11. Waste Management
12. **DETAILS OF MAIN AUTHOR**

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| **MAIN AUTHOR DETAILS** |
| Full Name\*:*Please underline your last name* | Click here to enter text | Salutation\*: | Click here to select |
| Designation\*: | Click here to enter text | Department\*: | Click here to enter text |
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1. **DETAILS OF CO-AUTHOR(S)**

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| Co-author 1: | Full Name: | Click here to enter text | Institution: | Click here to enter text |
| Contact no: | Click here to enter text | Email address: | Click here to enter text |
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**Contact details of Co-Author(s)** *(please skip this section if there is no co-author for this submission)*

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1. **ABSTRACT SUBMISSION FORM**

*Please include:*

* *The background/ objectives of the study.*
* *The methods of data collection and analysis, and details of the study population.*
* *Present result(s) obtained and not data.*
* *Conclusion(s) reached. It is not satisfactory to state, "The results will be discussed".*

 **Abstract Body Text:** Your abstract may have up to 300 words, which does not include title, authors and affiliations. Spaces are not counted.

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| **ABSTRACT SUMMARY** |
| Event Name: | Infection Prevention & Control Forum 2024 |
| Abstract Title\*: | Click here to enter text |
| Abstract Reference No.:*To be filled up by Secretariat* |  |
| Abstract Category\*: | Click here to select |
| Presentation Format\*: | Click here to select |  |  |

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| **Background/ Aims/ Objectives** |
| **Methods** |
| **Results** |
| **Conclusion** |

\***Word Count:**

1. **CONSENT**

By submitting this form, you hereby agree to the Guidelines for Abstract Submission as stated on the Forum website and consent to:

* the Secretariat of the Infection Prevention & Control Forum 2024 collecting, using and/or disclosing your personal data in compliance with the Singapore Personal Data Protection Act (PDPA) and all subsidiary legislation for the purpose of the Forum, subsequent registration to and all other actions necessary in relation to the event.
* the Secretariat of the Infection Prevention & Control Forum 2024 and its related corporations and its service providers of taking your photographs during this Forum for use in promotional brochures, publicity and other related purposes.